

**BOARD OF SELECTMEN
MEETING MINUTES
November 10, 2014**

PRESENT: SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

Visitors: P. Williams (Tri Town News), H. Williams, Chief Beaudoin, P. Carideo, J. Mesa-Tejada, J. Skidmore, Proc Wentworth, Steve Londrigan, Senator-Elect Birdsall, and J. Worthen
The meeting was called to order at 7:00 pm

Public Announcements

- Tuesday, November 11th is Veterans' Day; the Town Offices will be closed.
- Sunday, November 23rd – Ecumenical Thanksgiving service at 4pm at the Meetinghouse, light refreshments to be served.
- November 11th -Veterans' Day – Town Offices will be closed for the day.
- Tickets for the senior dinner have been sold out.
- Tax bills have been mailed out and are due December 8th.
- Compost bins are available at the Town Offices. The cost for each bin is \$50.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

Chairman Murphy recognized Senator Elect Birdsall and congratulated her on her triumphant win last week and offered any help from the Board of Selectmen.

Department Heads

Planning Board- Chairman Paul Carideo

Mr. Carideo spoke to the Selectmen about putting an article on the 2015 warrant for alternates to the Planning Board. He noted that 1 meeting had no quorum and most meetings have only 4 members. The article he referred to is 673:6 and he read the language given to him by Town Counsel. He noted that the majority of the members of the Planning Board were in favor of putting the article forward. Mr. Carideo explained that it is the duty of the Planning Board to have a quorum and not delay the applicants because they couldn't get a quorum. Mr. Carideo also said that the language seems to be a little unclear as to whether or not it must be 5 alternates or up to 5 alternates. He spoke to a few towns in the area and noted that Salem has 3 alternates. The Selectmen have agreed to put it on the ballot but that they want clarification on if it has to be 5 or up to 5. Selectman Lindquist said that the warrant goes to both the Department of Revenue (DRA) and Town Counsel for review. Mr. Carideo said that he would like to have 2 -3 alternates, if allowed. He also explained that it would also be nice to have alternates to bring them along to learn the process if they have an interest in seeing how the Planning Board works. Selectman Hartung asked who would do the appointing and was told the Planning Board does.

Selectman Lindquist motioned to bring the article forward asking for alternates for the Planning Board to the 2015 warrant. Selectman Hartung seconded the motion. The motion passed unanimously.

Police Department- Chief Beaudoin

Chief Beaudoin asked the Selectmen if they had decided what they would do with the old police station. He explained that he was asking because the Animal Control Officer asked if it was possible for her to use the building for an office whereas there wasn't one at the new station. He explained that it might make sense if the station was going to be heated for the winter. Chairman Murphy asked if

there would be the ability to give her a desk at the new station and Chief Beaudoin responded that they could find one.

Chairman Murphy responded to the request by stating that no determination had been made yet regarding the building and that Mrs. Theriault was working on options for the building. Chief Beaudoin said that the upstairs should be closed down to save on heat in the building. Mrs. Theriault said that she is working on it and that it is premature to speculate on the options right now. The Selectmen asked when the presentation would be made. Mrs. Theriault responded that for the purpose of her project, it is due in the spring but she would expect to have the presentation ready in December. She noted that she has picked up the speed of the project and was waiting to get into the building to see what they are dealing with but the police had not yet completed moving everything out. The various departments are working on gathering information. There was a comment about shutting the building down and shutting off the water (winterize it). Mrs. Theriault explained that from what she was told, to shut off the water at the old station would shut the water off at the Meeting House as well. The water to both buildings flows from the Town Office and that there may not be a shut off valve at the station to just close off that building. The Selectmen said that they currently see the building being vacant until at least spring and want the heat turned down. Chairman Murphy told Chief Beaudoin that there will be no occupancy yet at the old station.

New Business

Proclamation for Pancreatic Cancer

Chairman Murphy had a request to proclaim November as Pancreatic Cancer month. He read the proclamation that will be posted.

Public Hearing on HealthTrust surplus returned to Town from 2012 to the present

Mrs. Theriault explained the history of the health insurance surplus that has been returned to the Town of Hampstead from the LGC/HealthTrust. The information is noted under the AA report, which is what was read into the records. Overall the Town of Hampstead has had \$98,971.82 returned since 2012. As Selectman Hartung noted, a monthly bill from HealthTrust is about \$37,000. This amount does not include what was returned to the retirees, self pays, and employees during the same time frame. Mrs. Theriault explained that there was a time in which HealthTrust was collecting too much for the premiums and had to return what was considered surplus per the lawsuit filed. She also explained that from here forward now it will be a case of what the amount of claims versus the premiums collected that could result in any future refunds.

Old Business

Liaison Reports

Chairman Murphy

Tax bills went out last week and the 2014 tax rate is down a \$1 and change. He explained the cost of the construction of the new police station is not in the tax rate any more. He also noted that he attended a school committee budget meeting and the budget is up \$1,000,000 for 2015-2016 which puts it over \$25,000,000 even though they returned almost \$2,000,000 at the end of the most recent fiscal year. Selectman Lindquist said that the school board has no control over the budget, it is the supervisory unit (SAU). Chairman Murphy responded that they are the ones who present the budget therefore they own it.

Selectman Lindquist

Planning Board- At the last meeting of the Planning Board they approved moving forward with a zoning change to allow the Selectmen to put a cell town on town owned land. There were two choices written by Town Counsel with one being general and one being more specific. The Planning Board agreed to go with the more general one. The Selectmen will also need to move an article forward regarding entering into a long term lease agreement.

Selectman Hartung-

Elections- Selectman Hartung reported that the State Elections went well with a good turnout. Selectman Lindquist noted that there was a state inspector there and no issues were found.

Selectmen's Meeting Minutes

November 10, 2014

Page 3 of 4

Selectman Hartung reported that he had two meetings this week, one dealing with an update on Ebola and the new protocols from DHHS. He also noted that currently the flu is more important in NH than Ebola but it is better to be prepared.

Cart is still working on the 2015 budget and looking for a new director. The application is on the Cart website.

AA Report:

HealthTrust Surplus Reimbursement:

December 12, 2012 - reported that \$14, 527, 16 was being returned to the Town from LGC.

Of that approximately \$10,000 would go to the Town, \$600 to the employees, a little over \$3,500 to the retirees and self-pay.

July 8, 2013 – reported that \$54,104.56 would be returned to the Town with \$14,465.81 being returned to employees, retirees and self-pays. The remaining amount was for the Town for a total of \$39,638.75.

September 11, 2013 – reported that the Town would be receiving \$20,388.30 being returned to the Town only.

March 10, 2014 – The Town received previously received \$20,102.42 and on this day distributed \$5,414.82 to employees, retirees and self-pay. \$14,687.58 was for the Town.

November 10, 2014 – Mrs. Theriault reported that \$19,485.20 has been received by the Town of that \$5,228.01 will be returned to the employees, retirees and self-pay individuals.

December 2012 -	\$10,000.00
July 2013 -	\$39,638.75
September 2013 -	\$20,388.30
March 2014 -	\$14,687.58
November 2014 -	<u>\$14,257.19</u>
TOTAL	\$98,971.82

Health Insurance Premiums for 2015

The Premiums will remain essentially unchanged. One plan is going down by a little less than one percent while the other plan is going up by a little less than one percent. The impact on the budget will be negligible based on current membership.

Affordable Health Care (ACA)

There is a summary of benefits (SBC) that needs to be sent to all employees that are eligible annually. HealthTrust will send the SBC to the retirees, if the Town wants. Chairman Murphy agreed to sign the agreement so that HealthTrust will send the SBC's to the retirees.

Meeting Minutes

The meeting minutes of October 13, 2014 regular meeting have been signed and are ready for approval.

Selectman Lindquist motioned to approve the minutes as amended. Selectman Hartung seconded the motion. The motion passed unanimously.

Activity Report

The activity report was not reviewed.

Re- Appointments/Appointments

Call for Candidates:

- Ordway Park, full members and alternates – monthly meetings
- Recycling and Waste Disposal Committee – monthly meetings

- o Recreation Commission, alternate member – monthly meetings
- o Trustees of the Trust Funds, alternate members – meetings as needed
- o Budget Committee – once a month during budget season – appointment pending

There was a request from John Skidmore to be appointed to the Budget Committee. He noted his past experience on the committee and other experiences on town committees.

Selectman Lindquist motioned to appoint Mr. Skidmore to the Budget Committee with a term to expire in 2015. The position will then need to go on the ballot for the balance of the term.

Selectman Hartung seconded the motion. The motion passed unanimously.

Mr. Mesa-Tejada noted that Mr. Skidmore would be a great addition.

Primex- There was a letter from Primex asking if we would consider joining their CAP program. The program would CAP any potential increase to no more than 9% per year for a three year term. Mrs. Theriault reported that we had saved money by moving to Primex. She also noted that the new police station was insured by Primex at no additional cost during the construction until 7/1/15. A multi-year contract may help reduce that impact. Chairman Murphy pointed out that a change in policy may not come in under the CAP program. Mrs. Theriault also reported that a good deal of time and effort went into the search for a new insurance company and isn't something that should be done annually. The policies are based on loss activity and Hampstead hasn't had much going on. Penny Williams noted that the SAU, TRSB, and HSB all went forward with the CAP program.

Selectman Hartung motioned to sign the multi-year agreement with Primex. Selectman Lindquist seconded the motion. The motion passed unanimously.

The Chairman needs to sign the agreement.

Selectman Lindquist motioned to allow the Chairman to sign the contract. Selectman Hartung seconded the motion. The motion passed unanimously.

Correspondence

Rockingham Planning Commission- A notice was sent of the various deadlines during the town meeting period. This was forwarded to Mrs. Theriault.

Visitors Comments

Senator-elect Birdsall thanked the voters of Hampstead and the Selectmen for their overwhelming support during the election process. She also thanked her opponent and noted that they ran a great campaign speaking only to the issues and both agreed to work together to sponsor a bill to help businesses. She is looking to make changes that will require any committee looking to make changes to businesses to include a cost impact (positive or negative) to the business owners. She explained that she ran on a platform to help businesses.

Non-Public RSA 91A:3 II (a) employee matters

Chairman Murphy motioned to go into non-public session under RSA 91A:3 II (a) employee matters at 7:45 pm. Selectman Lindquist seconded the motion. The motion passed 3-0-0.

Selectman Lindquist motioned to come out of nonpublic session under RSA 91A:3 (a) employee matters at 8:43 pm.

Selectman Lindquist motioned to seal the minutes of the nonpublic session. Selectman Murphy seconded the motion. The motion passed 3-0-0.

Selectman Lindquist made a motion to adjourn at 8:43 p.m. Selectman Hartung seconded the motion. The motion passed 3-0-0.

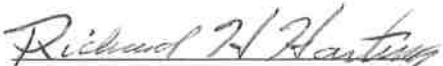
A True Record.



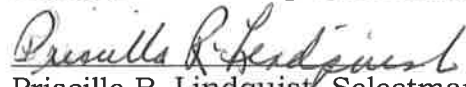
Tina Harrington, Recording Secretary

Approved By:

Sean P. Murphy, Chairman



Richard H. Hartung, Selectman



Priscilla R. Lindquist, Selectman